



**Backwaters Adventure Equipment Ltd.**  
**PO Box 128**  
**ABERGAVENNY**  
**NP7 1AG**  
**01873 831 825 - 07815 542775**  
**BackwatersHire@btconnect.com**

**Booking Form**

**Client Details**

Name .....

Tel no. (day) ..... (eve) ..... (mob) .....

email .....

Postal Address .....

Holiday Address (if app) .....

**Booking Details**

Hire Fee ..... \*Drop-off Fee ..... Other fee .....

Start point ..... on (Waterway) ..... Date ..... Time .....

Finish point ..... on (Waterway) ..... Date ..... Time .....

Open cockpit kayaks ..... Closed cockpit kayaks ..... Kayak paddles ..... Bags .....

2-person canoes ..... 3-person canoes ..... Canoe paddles ..... Barrells .....

Buoyancy Aids: Infant ..... Chd ..... Jun ..... XS ..... Sm ..... M ..... L ..... XL ..... XXL .....

2-person tents ..... 3-person tents ..... Sleeping bags/mats ..... Cooking Sets .....

Other .....

**IMPORTANT - Transportation** The hire fee includes drop-off and collection of equipment. We do NOT undertake to return your party to the start point. Hirers not arriving and leaving by public transport must be prepared to make arrangements to pre-position vehicles and/or collect members of their party.

**Group Member Details and Signatures**

Sizes are needed for equipment allocation prior to the course. Use extra forms for groups of more than 10. The parent/guardian of participants under 18 years old must sign on behalf of their charges.

**Outdoor Activities are potentially hazardous, and by signing this form you accept the risk. Hire is not supervised and there is no safety cover on the water. YOU ARE RESPONSIBLE FOR YOUR OWN SAFETY.**

	Name	Car reg. no.	age	ht	wt	shoe	special needs	Signature (or parent if under 18)
(i)	.....	.....	.....	.....	.....	.....	.....	.....
(ii)	.....	.....	.....	.....	.....	.....	.....	.....
(iii)	.....	.....	.....	.....	.....	.....	.....	.....
(iv)	.....	.....	.....	.....	.....	.....	.....	.....
(v)	.....	.....	.....	.....	.....	.....	.....	.....
(vi)	.....	.....	.....	.....	.....	.....	.....	.....
(vii)	.....	.....	.....	.....	.....	.....	.....	.....
(viii)	.....	.....	.....	.....	.....	.....	.....	.....
(ix)	.....	.....	.....	.....	.....	.....	.....	.....
(x)	.....	.....	.....	.....	.....	.....	.....	.....

**Payment Details**

Total Fee ..... Deposit enc (min 25%) ..... Balance due. ....

**Declaration by Client - PLEASE READ CAREFULLY:**

I am authorised by the above group to sign on their behalf. I have read, understand and agree to abide by the conditions of booking overleaf. \*I agree to pay the balance of the fee by the due date, as stated overleaf. I understand that payments are non-refundable after the due date but may be transferred to another date at Backwaters' discretion, which may incur an admin charge.

**Signed (lead client)** ..... **Date** ..... **Booking No.** .....



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## Terms and Conditions of Hire

**Health and Safety.** Appropriate Health and Safety precautions are the responsibility of participants or their parents/guardians, teachers or group leaders. Those hiring canoes should normally be able to swim. It is the responsibility of individuals to bring medication and personal items e.g. aspirins, sunscreen and insect bite cream. Participants should be aware of the existence in the outdoor environment of naturally occurring infections such as tetanus and leptospirosis; and take precautions, such as cleaning and covering abrasions, cuts and scratches occurring before or during outdoor activities, and showering after outdoor activities. If you feel unwell, even some time after outdoor activities, tell your doctor what you have been doing and where.

**Insurance** Personal insurance for clients is **NOT** included and participation is at your own risk.

**Booking Deposit and Balance Payments.** A non-refundable deposit of 25% is payable on all bookings made more than 21 days before commencement. For bookings made within 21 days of commencement, the full fee is due. Where a deposit has been paid, the balance of the fee is payable 14 days before commencement. The person signing the booking form on behalf of the client/s undertakes to comply with the schedule for payment. In the event of cancellation by the client the booking may, at the discretion of Backwaters, be transferred to another date. In this event a charge may be made to the client for administration. In the event of cancellation by Backwaters, a choice of full refund of any monies paid or transfer to another booking will be offered.

### Conditions of Hire-only Bookings

1. Hire is unsupervised and is undertaken at the customer's own risk. Backwaters accepts no responsibility for accident or injury to the hirer or his/her party. It is the responsibility of the hirer to ensure that s/he has sufficient ability and/or experience. Those taking children on the water are responsible for the safety of any children in their party.
2. Notwithstanding the above, Backwaters reserve the right to cancel or alter a customer's hire or to refuse hire to any group or individual. Backwaters will not hire equipment to anyone who, in the opinion of our staff, would be over the legal drink-driving limit. While on your trip, remember that it is unwise to consume large amounts of alcohol before going onto the water.
3. The equipment may not be removed from the environs (towpath or riverbank) of the waterway for which it is hired, except on conclusion of the hire, when it should be taken to the agreed transport pick-up point, usually a roadside or car park.
4. The hirer named overleaf shall be responsible for the safe return of the equipment. The hirer, or another responsible adult, shall remain with the equipment at all times it is not in use, until it is collected by a representative of Backwaters.
5. The hirer shall ensure that no members of his/her party misuse or damage the equipment in any way.  
A deposit shall be collected and retained until such time as the Backwaters representative is satisfied that the equipment has been returned in a clean and serviceable condition. If repairs or extra cleaning are necessary, a proportion of the deposit will be retained.
  - Buoyancy Aids must **NEVER** be used as cushions. This damages the foam and makes them less effective when needed.
  - **NO SMOKING** in the tents. No stoves, gas lamps or other naked flame devices to be used in the tents.
  - Tents must be packed in the bags or containers provided when not in use.
  - Sleeping bags must be kept clean and dry, used with the sheet liners provided, and packed away after use.
  - Stoves, crockery, utensils must be washed up after use and returned clean.
  - No litter to be left. Barrels should be returned clean and empty. Rubbish must be taken away.
6. Children under 16 must not be allowed to use the equipment unless supervised an adult. Unsupervised young people aged aged 16-18 must obtain the written consent of a parent or guardian.
7. Helmets and/or Buoyancy aids are issued as appropriate, and should be worn when on the water.
8. The hirer shall ensure that all members of his/her party follow the Countryside Code, the Waterways Code and any specific regulations for the waterway in use. Due consideration must be given to other water users.
9. No refuse to be left anywhere other than in recycling/litter bins at campsites etc. Bin-bags full of rubbish left on the bank, roadside or any other place ARE litter, and are illegal - please take them home. Do not take glass bottles etc on the water - if they break they are a hazard to you, other river users and wildlife. Please recycle as much of your rubbish as possible.
10. The hirer shall ensure that no member of his/her party trespasses on private waterside property, or camps without permission of the landowner.
11. Fishing is **NOT** allowed from our canoes or kayaks. The hirer shall ensure that no member of his/her party engages in any form of fishing during the trip without having in place all necessary permits and licences.
12. The hirer shall ensure that all members of his/her party follow any reasonable instruction or request from bona fide officials of British Waterways or Environment Agency (check credentials if in doubt).